

ST DENNIS PARISH COUNCIL

MINUTES OF THE FINANCE, STAFFING, GENERAL PURPOSES AND AUDIT, MEETING HELD ON THE 31st MARCH 2017 AT 7.00 PM IN THE CLAYTAWC CENTRE

Present: Cllr Mrs Clarke (Chairman); Cllr Panks; Cllr Snell; Cllr Mrs K Taylor.

In Attendance: Lynn Clarke, Parish Clerk

F30/16 Apologies

Cllr Cotton

F39/16 Declarations of Interest

There were no declarations of interest

F40/16 Public Participation

There were no members of the public present

F41/16 To adopt the Minutes of the Finance, Staffing, General Purposes and Audit Committee held on the 13th December 2016.

Proposed by Cllr Snell, seconded by Cllr Mrs J Clarke, Cllr Mrs K Taylor abstained.

F42/16 Matters arising.

No matters arising

F43/16 To review council policies circulated:

- a) Standing Orders: It was **Resolved** to accept existing standing orders and re-number amendments as they arise. **Proposed by Cllr Clarke seconded by Cllr Mrs K Taylor all in favour.**
- b) Financial Regulations – **Reviewed amended and agreed.**
- c) Complaints Procedure – **Updated and agreed.**
- d) Discuss Risk Assessments and health & Safety Policies – **Deferred.**

F44/16 Resolve Cemetery Tree Planting

- a) Tree Donations – **Resolved to accept the tree donations.**
- b) Date of planting – **Resolved if the 21st is not suitable due to purdah to re-arrange for the 5th May.**

Standing Order 1c

That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded and they are instructed to withdraw'

F45/16 Confidential minuted separately

Staffing

- a) Staffing Issues – **Resolved**

b) Casual labourer advertisement – **Resolved**

There being no other business the Chairman closed the meeting at 21.00pm.

Signed.....

Chairman of Finance, Staffing, GP and Audit Committee

Date.....

DRAFT